

SUMMIT PACIFIC COLLEGE

Summer Rental Information

Contact Information

Address: 35235 Straiton Road, Abbotsford, BC, V2S7Z1
PO Box: 1700 Abbotsford, BC, V2S 7E7
Telephone: 604-853-7491
Email: conferences@summitpacific.ca
Website: www.summitpacific.ca

Facility Information

Description:

Our campus is located in Abbotsford on 80 acres of park-like setting on the side of Sumas Mountain. We are just 10 minutes from downtown Abbotsford, and approximately 1 hour from downtown Vancouver. Our facilities are ideal for all types of retreats, such as: family, youth, couples, women's, men's Alpha, leadership planning, and pastor's retreats.

Our facilities include: 140 bed dormitory, 180 seat cafeteria, 6 classrooms with seating options from 30-150 people, comfortable lounges and lobbies, spacious dorm rooms, a large gymnasium, and a 300 seat chapel auditorium.

Availability:

The facilities are available from the beginning of May through the end of August.

Rates:

Our rates are reasonable and include the use of related facilities for meetings, daily meals, and dorm accommodations.

Prices begin at just \$35.00 per person, per night.

SUMMIT PACIFIC COLLEGE

Summer Rates

Overnight Guests (Groups of 50 or More):

Adult/Child	Number of Meals	Price
Adult	3	\$75.00
Adult	2	\$70.00
Adult	1	\$65.00
Child	3	\$65.00
Child	2	\$60.00
Child	1	\$55.00
Under 3 Years Old	-	Free

Day Guests (Based on Number of Meals):

Adult/Child	Number of Meals	Price
Adult	3	\$55.00
Adult	2	\$50.00
Adult	1	\$40.00
Child	3	\$50.00
Child	2	\$45.00
Child	1	\$35.00
Under 3 Years Old	-	Free

Overnight Guests (Groups Under 50):

Adult/Child	Number of Meals	Price
Adult	3	\$80.00
Adult	2	\$75.00
Adult	1	\$70.00
Child	3	\$70.00
Child	2	\$65.00
Child	1	\$60.00
Under 3 Years Old	-	Free

Facilities:

Meeting Room	Seating Capacity	Rate Per Stay
Classroom 1-3 + Academic Lounge	150 30	\$500.00 Free
Classroom 4	50	\$200.00
Classroom 6	120	\$500.00
Chapel Auditorium + Chapel Classroom	300 50	\$1,000 Free

Equipment:

Equipment	Rate Per Stay
Portable PA	\$50.00
Keyboard	\$50.00

Deposit Structure:

Adult/Child	Deposit
0-100 Guests	\$1,000
100+ Guests	\$1,500

Notes

1. The reservation will be confirmed upon Summit's receipt of the deposit and signed Reservation Agreement.
2. Child rates apply to those from 3 to 10 years old.
3. Prices are based on double occupancy.
4. GST is applicable to all prices.
5. One main meeting space (Classroom 1,2,3 or Chapel Auditorium) is included with per person rates; both can be provided for an additional \$500. Additional free will be waived for groups with over 120 guests.
6. A recommended 5% gratuity will be added to your final invoice.

SUMMIT PACIFIC COLLEGE

Insurance Specifications

The User Group must provide evidence of commercial general liability insurance with respect to their specific use of the college property, in compliance with the following conditions:

Forms of Coverage:

Commercial General Liability (Occurrence Form)

Personal injury, bodily injury, and property damage coverage included.

Limit of Coverage:

Minimum of \$2,000,000 in respect of any one occurrence and including cross-liability and sever-ability of interest provisions.

Certificate Holder:

Must be Summit Pacific College

Additional Insured:

Must be named Summit Pacific College, 35235 Straiton Rd. Abbotsford, BC.

Cancellation Clause:

Must have 30-day cancellation notice.

Subrogation Waiver:

The policy must contain waiver of any subrogation rights, which the User Groups insurer may have against the college, its directors, officers, trustees, employers, members, and volunteers.

Insurance:

The User Group must provide the certificate of insurance to the college prior to making use of the college property.

Certificate:

Regular users shall provide replacement certificates of insurance from time-to-time prior to expiry of any policies of insurance.

Failure to provide insurance will result in cancellation of use of facility without any notice.

SUMMIT PACIFIC COLLEGE

Rules and Guidelines

1. The person signing the rental agreement is responsible for the care of the property and equipment. He/she agrees to pay all damage and/or replacement costs.
2. Main access gate and buildings are unlocked at 7:30am and locked at 10:00pm. Group leaders are given access keys.
3. The possession and use of firearms, alcoholic beverages and non-prescription drugs is strictly prohibited anywhere on College property. Smoking is discouraged and only permitted in designated OUTSIDE areas.
4. All Youth and Children's Groups must have adequate adult supervision. All program activities must have qualified personnel. Equipment is to be used only with qualified supervision.
5. Technical equipment such as the sound and PowerPoint systems are to be used only by qualified personnel. The group is responsible for providing their own trained personnel.
6. Grounds, facilities, and equipment must be maintained and left clean and tidy. Equipment must be returned to its proper place. Tape or other fastening devices may not be used to secure anything to walls, floors or property of Summit Pacific College.
7. No food or beverage items are permitted in any buildings except in areas designated by Summit Pacific College.
8. NO CANDLES are permitted in any building except the Chapel, and there only with prior permission of Summit Pacific College with proper drip protection.
9. There is a charge of \$50.00/key for keys not returned at checkout.
10. NO CAMPFIRES are permitted on the property—enforced by the Abbotsford Fire Department.
11. NO PETS are permitted on the property.
12. Meal times are as follows:
 - Breakfast - 8:00am or 8:30am
 - Lunch - 12:00pm or 12:30pm
 - Supper - 5:00pm or 5:30pm

13. Cafeteria Rules:

- Tables are to be cleared and plates scraped and put into bins after meals.
- Cafeteria doors are open at mealtimes and closed after each meal.
- Meals are available for approximately 1 hour only.
- Cafeteria items are not to leave the cafeteria)i.e. plates, cups, food or drinks).
- The cafeteria is not available for use outside of designated meals.

14. The signed original of this document is to be returned with your deposit and the completed reservation agreement.

I agree that as the “person responsible” for the _____ group,
I will take personal responsibility for the group’s activities and any funds owing.

Name: _____

Signature: _____

Date: _____